

 <b>POLICY MANUAL</b>		
	<b>Subject:</b>	<b>Club Recognition</b>
	<b>Number:</b>	OVCA- <span style="border: 1px solid blue; padding: 2px;">Number</span>
	<b>Enacted Date:</b>	<b>August 21, 2024</b>
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<b>Approved by:</b>	<b>Board of Directors</b>	<b>Signature: <i>Paul Hennessey</i> (Chair)</b>

VERSION CONTROL		
Version	Date	Comments
1.0	August 21, 2024	

### PREAMBLE

The OVCA recognizes the historical and current importance of our member clubs in the communities they serve.

### PURPOSE

This policy will outline when the OVCA should formally recognize member clubs and the types of recognition that may be appropriate.

### DEFINITIONS

The following terms have these meanings in this Policy:

1. “Board” - the Board of Directors of the OVCA
2. “Member Club” - a club whose membership in the OVCA is in good standing, as defined in the OVCA bylaws, in the year the recognition is to be presented.
3. “OVCA” - The Ottawa Valley Curling Association

### POLICY

1. The OVCA shall formally recognize member clubs for the following:
  - a. The founding of new member clubs;
  - b. Significant anniversaries of our member clubs;
    - i. “Significant anniversaries” shall mean a member club’s twenty-fifth (25)th anniversary and every twenty five (25) years thereafter.
    - ii. A member club need not have been a member of the OVCA for the entirety of their or the OVCA’s existence to be recognized. They only need to be a member club in the year of recognition.
  - c. Any currently operating member club that builds a new curling facility, or who converts and moves into a facility that was not previously used for curling.
2. The Board has the sole authority and discretion to formally recognize member clubs for any reason they deem appropriate that may not be specifically covered by this policy.
3. The OVCA shall formally recognize member clubs by means of a suitably-worded plaque of appropriate size considering the event being recognized.

## Club Recognition

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4. Where possible, the OVCA shall present the recognition to the member club by means of an in-person presentation. The OVCA shall work with the member club to determine an appropriate time and place for the presentation.